

MEMORANDUM FOR MILITARY TECHNICIANS AND NON-DUAL
STATUS TECHNICIANS OF THE NEW MEXICO ARMY AND AIR
NATIONAL GUARD

SUBJECT: Delay of deployment to the new Personnel Data System
(CIVMOD)

1. The Human Resources Office was going to be converting to a new database on 28 February 2002. Due to unforeseen circumstances National Guard Bureau has delayed deployment until 15 March 2002. At that time all technician and AGR records will be converted from the old legacy Personnel Data System to the new Modern Personnel Data System (CIVMOD).
2. Starting on 11 March 2002 the Human Resources Office **will not** be able to process any technician personnel actions (e.g. promotions, reassignments, new appointments, resignations, terminations, extension of temporary appointments, etc) until all records have been converted to the new system. All technician supervisors should continue to forward any request for personnel actions (SF-52s) to our office during the time of conversion. We will hold them in a suspense file until after conversion. The earliest date for processing any personnel actions would be 29 March 2002, at which time the processed personnel actions will reflect the original effective date.
3. We urge everyone to look at their Leave and Earnings statement very closely for the months of March 2002, April 2002 and May 2002 making sure there are no errors with your pay. If you notice any errors with leave, pay, or deductions please notify HRO immediately.
4. POC in this matter is Mrs. Liz Perry DSN: 867-8227 or Comm: (505) 474-1227.

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EUGENE J. DELGADO, Col
Human Resources Director